

News from SALEM COUNTY

Office of Public Information

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SALEM COUNTY OFFERS RECORDS MANAGEMENT SERVICES TO MUNICIPALITIES

(SALEM, NJ)—Deputy Director David Lindenmuth, Chair of the County Ad-Hoc Shared Services Committee, and Freeholder Bruce Bobbitt, Chair of the Public Works Committee, today announced that phase two of the county's Public Archives and Records Infrastructure Support grant will expand to offer record management services to Salem County municipalities. This phase of the grant will aid Municipal Clerks in reorganizing their existing municipal records into "ready for storage" records.

"We are now prepared to offer our records management expertise to the rest of the county," said Freeholder Bobbitt. "Sharing services leads to shared costs which ultimately saves taxpayer dollars."

In September of 2007 the county received a grant from the State of New Jersey Public Archives and Records Infrastructure Support in the amount of \$891,070 to study overall records inventory volumes, records management procedures including disaster recovery and providing all municipalities with five year strategic improvement plans. This project includes planning for County government to improve internal efficiencies and methodologies on sharing records management services with the municipalities.

"One good example of sharing services under this grant was assisting Salem City in the legal destruction of 20 tons of records by inventorying their 1,800 cubic feet of records," said Deputy Freeholder Director Lindenmuth. "If we were to stack those boxes of records it would rival the world's tallest buildings."

The County is also assisting Pennsville Township with three tons of records identified for destruction and organizing 450 cubic feet of records.

"It is very obvious to this Freeholder Board that there are benefits from sharing services, whether it is records management or animal control, and we must all work together for a better, cost effective future," emphasized Freeholder Bobbitt.

"Shared services is about common sense government," said Deputy Director Lindenmuth. "If we can work together to save money and improve services then we need to do it effectively and efficiently."



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